

HIGH DESERT MUSEUM

Position Title

Exhibits Technician, contract

Job Summary

The Exhibits Technician is responsible for supporting exhibit production, gallery preparation, installation and de-installation of museum exhibits on a contract basis. The Exhibits Technician works with the Exhibits Preparator under the supervision of the Curator of Collections & Exhibits.

Responsibilities and Tasks

- Prepare exhibit galleries for upcoming exhibits such as demolition, wall repair, painting, fabric wrapping
- Assist with activities for traveling and permanent exhibits including installs, de-installs; loading and unloading of trucks; moving, packing/unpacking crates
- Fabricate exhibit “furniture” and props
- Assist Exhibits Preparator with carpentry projects such as display materials, crates, and related items
- Operate a variety of hand tools and power equipment such as table saw, circular saw, belt sander

Responsibilities - X% of time

- Exhibit installations and de-installations 80%
- Exhibit fabrication 20%

Qualifications

- Previous experience with exhibition installation/de-installation technique
- Knowledge of gallery lighting
- Knowledge of framed artwork hanging
- Knowledge of basic power and hand tools and machinery
- Understanding of the practices of museum exhibit construction and finishing
- Knowledge of proper handling and care of museum objects preferred
- Ability to read and work from sketches, shop drawings and/or architectural renderings
- Must be able to lift 75 lbs. and to perform all tasks related to the physical aspect of the position (bending, squatting, reaching, etc.)
- Must be able to work both indoors and outdoors in all environmental conditions